

# Cancellation & Refund Policy

We understand that unforeseen circumstances may arise, and we are committed to providing fair cancellation and refund options.

## Cancellations

To cancel your registration, please submit a written request to our office. You will also need to include a valid form of identification (ID) with your request.

## Cancellation deadlines and fees:

- **Full Refund:** Cancellations received before July 1st will receive a full refund of their registration fee.
- **Partial Refund:** Cancellations received between July 1st and August 30th will receive a 50% refund of their registration fee.
- **No Refund:** Unfortunately, cancellations received after August 30th will not be accepted, and no refunds will be issued.

## Refunds

Refunds will be processed only after the conference concludes. Please allow one month for your refund to be processed.

## Additional Fees

A 2% service charge will be deducted from all refunded amounts.

## Important Notes:

- Refunds will be issued solely in the name of the registered delegate.
- We recommend keeping a copy of your cancellation request and ID proof for your records.

## Questions?

If you have any questions regarding cancellations or refunds, please don't hesitate to contact our office at 8908412323 or [drspatnaik64@gmail.com](mailto:drspatnaik64@gmail.com) . We're happy to assist you.